

Instructions for Completing the Excel Version of the Application Form for California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 Funds

TO BEGIN FILLING OUT THE APPLICATION, SELECT THE WORKSHEET TAB NAMED "APPLICATION" (Shown on the bottom-left of your screen, and to the right of the tab identified "INSTRUCTIONS")

- 1) When filling out this form, **view it at 100% or higher**. If viewing the document at less than 100% it will cut off some instructions. **If page breaks do not match the Application Form in the regulations**, beginning on page 30, adjust the top and bottom margins until they do. **To adjust your top and bottom margins** select "File", "Page Setup" and select the tab "Margins." Adjust the "top" and "bottom" margins (e.g., you may want to try one of these settings first: "top = 0.38" and "bottom = 0.4" or "top 0.58" and "bottom 0.52, etc.).
- 2) **To view page breaks**, on the toolbar select "Tools" then "Options", select the Tab named "View" and under "Window Options" select "Page Breaks"; OR select "View" and then "Page Break Preview".
- 3) **To enter text in a narrative box, you must first press "Enter"** when exiting the preceding field. This will allow you to point and click in the text box. Use this same technique when selecting an option button/box. With the exception of narrative boxes and option buttons, the tab key moves the cursor to the next space that will accept information.
- 4) Throughout this application "pop-up boxes" will appear giving special instructions. If any of these boxes are in the way, just "left-click" in the box and drag it to another location on your sheet.
- 5) The narrative box parameters are not what they seem. **The boxes allow as many as two to six lines of text beyond what you see on your screen**. To view the text that will appear in the narrative boxes, click out of the narrative box. **To verify what will show**, activate Print Preview by selecting the magnifying glass icon shown on the toolbar OR select "File" and then select "Print Preview".
- 6) **If you wish to indent the first line of a new paragraph in a Narrative Box**, hold down the Ctrl + Tab key. Pressing the tab key alone moves the cursor to another field.
- 7) Anywhere there is a **red ">"** indicates where information can be typed. Anywhere there is a **black ">"** is a place where Excel has a built-in formula and will automatically calculate. (Note, if it is not calculating, information has not been entered into the correct fields.)
- 8) **In most cases where calculations are automatically done by the spreadsheet, numbers will be rounded to the nearest whole number automatically** Examples of some exceptions are:

Page 12 #10. SF of Parking / 1 SF of Building allows two decimal places
Page 23 #2 B. Co. Locality Adjustment Factor allows two decimal places
Page 23 #4 B. Inflation Factor allows 3 decimal places
Page 24 #11 B. Inflation Factor allows 3 decimal places

In most fields where the user enters numbers manually, the form will not accept decimals. Entering a decimal in these cases will result in an error message.

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- 9) The Office of Library Construction and the California State Library are not responsible for inaccuracies that may result from using this template form. Please confirm the accuracy of all calculations and information entered before submitting the Application Form.
- 10) General Application Form instructions appear on Page 1 of the Application Form.

TO BEGIN FILLING OUT THE APPLICATION, SELECT THE WORKSHEET TAB NAMED "APPLICATION" (Shown on the bottom-left of your screen, and to the right of the tab identified "INSTRUCTIONS")

APPLICATION FORM

CALIFORNIA READING AND LITERACY IMPROVEMENT AND PUBLIC LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 2000 FUNDS

Administered by the California State Library, Office of Library Construction

The applicant local jurisdiction, pursuant to the Education Code, Title 1, Division 1, Part 11, Chapter 12, Articles 1-3, sections 19985-20011 and Title 5, Division 2, Chapter 3, sections 20430-20444 of the California Code of Regulations, hereby makes application for a state matching grant for the construction or remodeling of the public library facility described herein and in all supporting documents:

APPLICATION FORM INSTRUCTIONS:

- ✉ Limit comments throughout the entire form to the space provided unless otherwise stated.
- ✉ Single space responses, limiting type size to no smaller than 11 points if using a computer, or 12 pitch (elite) if a typewriter is used.
- ✉ Attachments shall not be accepted unless required by regulation or called for in the application form.
- ✉ Applicants shall submit a completed Application Form and six additional copies of the form.

(See section 20440 for complete application submittal requirements)

PROJECT IDENTIFICATION

1. Official Name of Project: > Hesperia Branch Library
2. Type of Applicant Jurisdiction: > (Check one only)

City: <input checked="" type="radio"/>	County: <input type="radio"/>	City/County: <input type="radio"/>	District: <input type="radio"/>
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3. Grant Applicant Name: > City of Hesperia
Legal name of jurisdiction that will own building
(For multipurpose projects, list the legal name of the jurisdictions that will own the public library portion of the multipurpose building.)
4. Authorized Official of the Applicant Jurisdiction: > Mayor Dennis Nowicki
Mayor, Chairperson of Board of Supervisors, Head of Special District, authorized to sign the application

Title: > Mayor Phone: > 760-947-1018
E-mail: > dnowicki@ci.hesperia.ca.us
Address: > 15776 Main Street
Hesperia, CA 92345
5. Project Coordinator: > Steven Lantsberger, CED
Name of individual who will have administrative control over the project for the applicant local jurisdiction

Title: > Economic Development Director Phone: > 760-947-1906
E-mail: > slantsberger@ci.hesperia.ca.us
Address: > 15776 Main Street
Hesperia, CA 92345

6. Alternate Project Contact Person: > Robb Quincey

If the project coordinator is unavailable, the contact person shall be authorized to act in the capacity of the project coordinator.

Title: > City Manager Phone: > 760-947-1025

E-mail: > rquincey@ci.hesperia.ca.us

Address: > 15776 Main Street
Hesperia, CA 92345

7. Head of Planning Department: > Tom Harp

(For the applicant jurisdiction, if applicable. Special Districts are exempt.)

Title: > Community Development Director Phone: > 760-947-1220

E-mail: > tharp@ci.hesperia.ca.us

Address: > 15776 Main Street
Hesperia, CA 92345

8. Head of Public Works or General Services Department: > Mike Podegracz

If Applicable: Head of Public Works or General Services Department for the applicant jurisdiction. Special Districts are exempt.

Title: > City Engineer Phone: > 760-947-1438

E-mail: > mpodegracz@ci.hesperia.ca.us

Address: > 15776 Main Street
Hesperia, CA 92345

9. Operating Library Jurisdiction: > San Bernardino County Library

Legal name of library that will operate the public library.

10. Library Director Name: > Ed Kieczkowski

Public library director for the library jurisdiction that will operate the public library.

Title: > County Librarian Phone: > 909-387-5721

E-mail: > ekieczkowski@lib.sbcounty.gov

Address: > 104 West Fourth Avenue
San Bernardino, CA 92415-0035

11. Alternate Library Contact Person: > Patricia Laudisio

If the library director is unavailable, the contact person shall be authorized to act in the capacity of the library director.

Title: > Library Facilities Manager Phone: > 909-387-5795

E-mail: > plaudisio@lib.sbcounty.gov

Address: > 104 West Fourth Avenue
San Bernardino, CA 92415-0035

12. Library Building Program Consultant: > Patricia Laudisio

(If applicable)

Title: > Library Facilities Manager Phone: > 909-387-5795

E-mail: > plaudisio@lib.sbcounty.gov

Address: > 104 West Fourth Avenue
San Bernardino, CA 92415-0035

13. Technology Planning Consultant > George Fodor

(If applicable)

Title: > Technology Coordinator

Phone: > 909-387-5682

E-mail: > gfedor@lib.sbcounty.gov

Address: > San Bernardino County Library

14. Project Architect: > James Wirick, AIA, of LPA, Inc.

License # > C15998

Providing construction budget estimate and/or conceptual plans.

Title: > Principal

Phone: > 949-261-1001 ext. 144

E-mail: > jwirick@lpainc.com

Address: > 17848 Sky Park Circle

Irvine, CA 92614

15. Project Manager: > Roger Torriero , Griffin Structures Incorporated

(If applicable)

Title: > Project Manager

Phone: > 949-497-9000

E-mail: > rtorriero@griffinholdings.net

Address: > 385 Second Street

Laguna Beach, CA 92651

16. Construction Manager: > Jim Trammell, P.E., Griffin Structures Incorporated

(If applicable)

Title: > [Construction Manger](#)

Phone: > 949-497-9000

E-mail: > jtrammell@griffinholdings.net

Address: > 385 Second Street

Laguna Beach, CA 92651

17. Construction Cost Estimator: > Jim Trammell, P.E., Griffin Structures Incorporated

(If applicable)

Title: > Construction Manger

Phone: > 949-497-9000

E-mail: > jtrammell@griffinholdings.net

Address: > 385 Second Street

Laguna Beach, CA 92651

18. Hazardous Materials Consultant: > N / A

(If applicable)

Title: > _____

Phone: > _____

E-mail: > _____

Address: > _____

19. Project Interior Designer: > Chris Lentz of LPA, Inc.

(If applicable)

Title: > Associate

Phone: > 949-261-1001 ext. 124

E-mail: > clentz@lpainc.com

Address: > 17848 Sky Park Circle

Irvine, CA 92614

TYPE OF PROJECT

New Public Library Building

1. Construction of a New Public Library Building
2. Conversion of an Existing Building into a New Public Library Building
3. Conversion and Expansion of an Existing Building into a New Public Library

Gross Total Project Square Footage

> _____ 20,000 SF

> _____ 0 SF

> _____ SF

(Include both new & remodeled square footage.)

Gross Square Footage

Remodeling: > _____ 0 SF

Expansion: > _____ 0 SF

Priority:

☒ First Priority "Joint Use"

☐ Co-Location Joint Use

☒ Joint Venture Joint Use

☒ Computer Center

☒ Shared Electronic/Telecommunications

☐ Family Literacy Center

☐ Subject Specialty Center

☐ Homework Center

☐ Career Center

☒ Other similar collaborative library services with direct benefit to K-12 students

Specify: > Learning and Career Resources

☐ Second Priority "All Others"

Existing Public Library Building

4. Remodeling an Existing Public Library Building
5. Remodeling and Expansion of an Existing Public Library Building

Gross Total Project Square Footage

> _____ 0 SF

> _____ SF

(Include both new & remodeled square footage.)

Gross Square Footage

Remodeling: > _____ 0 SF

Expansion: > _____ 0 SF

☐ First Priority

A public library project in the attendance area of a public school that has inadequate infrastructure to support access to computers and other educational technology.

"Inadequate infrastructure" is defined as an incoming telecommunication connection to a school building of equal to or less than 512 thousand bits per second (512K bps)

Name of Public School: > N/A

☐ Second Priority "All Others"

Field Act Applicability (Joint use projects only)

6. Is the project subject to the Field Act?

>

YES ☐ NO ☒

Multipurpose Buildings *(Multipurpose Building Projects Only)*

Is the project a Multipurpose Building? >

YES ☐ NO ☒

(A multipurpose building is a multi-occupant facility, part of which is a public library and part of which is used for other purposes.)

Types of Multipurpose Building Uses & Square Footage Allocations

Space Use	SQ FT	%
1. Dedicated to Public Library Use <i>(Including Public Library / School Library Use, if Joint Use Project)</i>	> _____ SF	0 <i>Line 1 SF divided by (Line 1 SF + Line 3 SF)</i>
2. Dedicated to "Other" Uses	<u>SQ FT</u>	
A. Specify > _____	_____ SF	
B. Specify > _____	_____ SF	
C. Specify > _____	_____ SF	
D. Specify > _____	_____ SF	
E. Specify > _____	_____ SF	
F. Specify > _____	_____ SF	
G. Specify > _____	_____ SF	
H. Specify > _____	_____ SF	
3. Subtotal: Dedicated to "Other" Uses	> 0 SF <i>Add Lines 2A SF thru 2H SF</i>	0 <i>Line 3 SF divided by (Line 1 SF + Line 3 SF)</i>
4. Common Areas ¹		
5. Subtotal: Total of Common Areas ¹	> _____ SF <i>Must equal Line 6 SF + Line 7 SF</i>	
6. Public Library Pro Rata Share of Common Areas ¹	> <u>SQ FT</u> 0 SF <i>Line 5 SF x % in Line 1</i>	
7. "Other" Uses Pro Rata Share of Common Areas ¹	> <u>SQ FT</u> 0 SF <i>Line 5 SF x % in Line 3</i>	
8. TOTAL MULTIPURPOSE BUILDING SQUARE FOOTAGE	> 0 SF <i>Add Lines 1SF, 3 SF, & 5 SF</i>	
9. SF ATTRIBUTABLE TO PUBLIC LIBRARY USE	> 0 SF <i>Line 1 SF + Line 6 SF</i>	

¹ "Common Areas" are those areas of a multi-occupant building that are shared by all occupants, such as lobbies, vestibules, mechanical rooms, restrooms, custodial areas, delivery, shipping and receiving areas, loading docks, kitchenettes, auditoriums, meeting rooms, conference rooms, and storage areas that are used by all parties of a multipurpose building.

PROJECT PLANNING INFORMATION

Population Growth

When providing the 1980, 2000, and 2020 population figures below, the applicant shall count only those residents:

- (a) Within the official boundaries of the applicant jurisdiction, and
- (b) Within the service area of the proposed project, but
- (c) Exclude all people living within the boundaries of other special district, county, or city public library service areas, for which there is no public library service contract with the applicant.

All Projects:

1. *Public library project's service area 1980 population:* > 13,540
2. *Source:* > United States Census - 1990
3. *Population Percentage Change from 1980 to 2000:* > 362%
4. *Public library project's service area 2000 population:* > 62,582
5. *Source:* > United States Census - 2000
6. *Population Percentage Change from 2000 to 2020:* > 44%
7. *Public library project's service area 2020 population:* > 89,882
8. *Source:* > CA Department of Finance - Annual Percentage Change Report 2000-01, based on 1.9% annual growth

Joint Use Projects (Both Co-location & Joint Venture Projects):

9. *Project's public school attendance area(s) 1980 student population:* > 2,307
10. *Source:* > School Facilities Planning/Mgmt. - Cohort Survival Methodology
11. *Population Percentage Change from 1980 to 2000:* > 566%
12. *Project's public school attendance area(s) 2000 student population:* > 15,360
13. *Source:* > School Facilities Planning/Mgmt. - Cohort Survival Methodology
14. *Population Percentage Change from 2000 to 2020:* > 19%
15. *Project's public school attendance area(s) 2020 student population:* > 18,271
16. *Source:* > School Facilities Planning/Mgmt. - Cohort Survival Methodology

Existing Library Facility Square Footage

Existing Public Library:

1. The current gross square footage of the existing public library(s) being replaced is:

> _____ 0 SF
If no existing public library facility, enter "0."

Existing School Library: (Co-located Projects Only)

2. The current gross square footage of the existing school library(s) being replaced is:

> _____ 0 SF
If no existing school library facility, enter "0."

Library Facilities Master Plan

Describe the relationship of the proposed project to other existing or planned library facilities for the jurisdiction.

The San Bernardino County Library (SBCL) hired Providence Associates (2001), a private consulting firm, to conduct a Needs Assessment of their 28 branches and service areas. The report focused on the following areas: (1) Goals of libraries today and in the future, (2) History of the County Library and the difficult financial situation they are faced with because of the property tax rate reduction, (3) Comparisons of the County Library to similar sized county libraries in California and to 27 library systems nation wide with more than 800,000 population, (4) Population projections, (5) Facility assessments of all existing branches from size, collection, circulation, staff, technology, reader seats and the recommended growth in these areas, (6) Branch recommendations including a prioritized tier approach to meeting these needs of the communities, and (7) Estimated probable capital costs for each project, which is averaged at \$273 per square foot and estimates of operational costs and funding opportunities.

When compared to 27 other library systems in the Nation, SBCL ranked the lowest in square foot per capita and second to lowest in collection size. When compared to 8 other county libraries within California, SBCL ranked 7th in square feet per capita and collections per capita. San Bernardino County, encompassing 20,000 square miles, is the largest county in the lower United States. SBCL branches are located in the desert, mountains and the valleys. Hesperia does receive library services from the SBCL, however; because Hesperia does not have a permanent library, the SBCL has categorized a new branch library as "Tier 1 - First Priority" (library construction within 36-48 months). The SBCL has pledged collections and resources for the new branch.

With no existing public library, per Library Bond Act definitions, the proposed new 20,000 square foot Hesperia Branch Library will be the only public library for the City of Hesperia. Based on library services provided to Hesperia, if Hesperia did have a library it would have the 3rd and 7th highest in circulation and gate count respectively in the SBCL system. The new public library will be operated by, and integrated into the SBCL system. The new Library will increase the availability of library services by an estimated 312% (considering new services as delineated in the Plan of Service and Joint Use Cooperative Agreement). Hesperia's new branch library can be easily integrated into the SBCL system because of economies of scale and potential congruency of programs, services, and resources that currently exist. The proposed "new" library is just north of Main Street in the geographic heart of Hesperia and adjacent to the proposed Hesperia Government Center. This location was strongly supported in the Needs Assessment. In addition, the attached site plan delineates Phase I of the Library at 20,000 square feet, with adequate acreage for future expansion to 40,000 as recommended by the SBCL Master Plan. The City supports the development of satellite branches to serve educational institutions or housing tracts, with high population densities that warrant this type of resource. The need for a library in Hesperia was underscored in April 2001 when the City of Hesperia commissioned a "Visioning Survey" to identify community needs and provide direction for Hesperia's future. The survey, which included community workshops, found "construction of a public library" as a top local priority. The Hesperia City Council has made building a Hesperia Branch Library the city's number one priority and designated it the centerpiece of the new Civic Center.

Age of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

1. When was the existing public library building(s) that will be replaced or improved built? > N/A Year
If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Joint Use Projects Only

In addition to the information listed above:

2. When was the existing school library building(s) that will be replaced or improved built? > N/A Year
If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Condition of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

3. When was the most recent structural¹ renovation or expansion of the existing public library building(s) that is to be replaced or improved by the proposed project? > N/A Year
If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Projects Only

In addition to the information listed above:

4. When was the most recent structural¹ renovation or expansion of the existing school library building(s) that is to be replaced or improved by the proposed project? > N/A Year
If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

¹ Pertaining to the load bearing elements of the building

SITE INFORMATION

Ownership and Availability

Site

1. Is the library site currently owned by the applicant?

Yes ☒ No ☐

2. Will the library site be owned by the applicant?

Yes ☒ No ☐

3. Will the library site be leased by the applicant?

Yes ☐ No ☒

4. If the library site will be leased, provide the name of the owner: > _____

5. Was the site acquired with funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998"?

[See Education Code section 19995(c)]

Yes ☐ No ☒

6. Is the site currently dedicated to the operation of a public library?

Yes ☐ No ☒

Building *(For Conversion Projects Only)*

7. Is the building to be converted currently owned by the applicant?

Yes ☐ No ☐

8. Will the building be owned by the applicant?

Yes ☐ No ☐

Title Considerations

Site

9. Are there any exceptions to marketable record title?

Yes ☐ No ☒

Building *(For Conversion Projects Only)*

10. Are there any exceptions to marketable record title?

Yes ☐ No ☐

Appraisal

(No appraisal is required if the value of the land or building will not be claimed as an eligible project cost or a local matching fund credit.)

Site

11. What is the appraised value of the library site?
(or library portion of site, if multipurpose project)

> \$ 252,648

12. Does the appraiser have a State Certified General Real Estate Appraiser's License?

Yes ☒ No ☐

Building *(For Conversion Projects Only)*

13. What is the appraised value of the building?
(or library portion of site, if multipurpose project)

> \$

14. Does the appraiser have a State Certified General Real Estate Appraiser's License?

Yes ☐ No ☐

Site Use Potential

Accessibility

Describe the accessibility of the proposed site for the residents in the library service area:

Equal Access

Discuss the site's accessibility to all parts of the library service area and its location in relationship to the geographic center of the library service area. Discuss any natural and artificial barriers that may impede access to the site.

The library service boundaries are those of the City of Hesperia with a population of approximately 65,100 (estimate 2002), covering 70.63 square miles. The City continues to grow through annexations and in-fill development. The proposed site is located three blocks north of the current Hesperia City hall near the geographic center of the City. The site is flat and relatively level and surrounded by residential, commercial, office and retail space and is next door to the new proposed Government Center for the City. The San Bernardino County Department of Public and Social Services building is 300 feet west of the site and the just completed County Department of Jobs and Employment Services building is located 600 feet south east of the site. The proposed library site is 900 feet from the 113 unit Three Palms Senior Apartments, and ½ mile from another approved 160-unit senior citizen project known as The Villages at Hesperia Senior Apartments. Bus service from each to the library is available hourly. There are four public schools (two elementary one middle and one senior high school) plus one private school located within one mile of the site making it more appealing to students. Planned parking is ample for patrons arriving by automobile. Additional parking will be available adjacent to the site when the Government Center/Civic Center is built. The proposed library site is located within a redevelopment project area and is a key component of the new Civic Center proposed for the City's downtown core. The BNSF railroad tracks are a barrier that bisects Hesperia laterally. Only two streets cross the railroad tracks. Bear Valley Road on the City's northern edge, and Main Street, through the middle of the City. The proposed library site is 600 feet north of Main Street on Seventh Avenue. There are no artificial or natural barriers that impede pedestrian or vehicle access to the proposed library site. Patrons arriving via automobile, bicycle, walking or public transportation, will enjoy unimpeded access to the library.

Public Transit Access



Number of public transit stops located within 1/4 mile of site: > 8

If public transit is available in the library service area, describe the various public transit access opportunities for the site. If no public transit is available in the library service area, enter "No Public Transit Service."

Public transit is available through the Victor Valley Transit Authority (VVTa). VVTa is a joint powers authority serving the cities of Hesperia, Victorville, and Adelanto, as well as the Town of Apple Valley.

Route 44 will serve the site from a bus stop to be provided on Seventh Avenue and Juniper Street. This stop will be adjacent to the library. Additional bus stops are located north of the site, approximately 1/4 mile, at Three Palms Senior Apartments, with another stop planned on Ninth Avenue, at The Village Senior Apartments, 1/2 miles northwest of the proposed library site. Buses run daily from 6 AM to 9 PM M-F, and 7AM to 8:00 PM on Saturdays, with hourly stops at each location.

VVTa also offers a premium para-transit service where customers can call in and be picked up at home. Para-transit delivers customers either to the nearest bus stop, or to their destination, if it is economically feasible.

The library site provides a convenient assembly location for VVTa's Commuter Coach which travels from Hesperia (and other stops in the Victor Valley) to stops in San Bernardino. Riders can then connect with regional transit systems to the larger urban areas of Los Angeles, San Diego, and beyond.

Pedestrian & Bicycle Access

Describe other access opportunities such as pedestrian walkways and bicycle paths. Discuss plans for amount and location of bicycle parking, including local ordinance requirements.

Pedestrian access is available from all directions. The site is located on Seventh Avenue and Juniper Street. Seventh Avenue borders the west side of the city's highest density single-family residential neighborhood, an area of one square mile with six dwelling units per acre.

The site is surrounded by designated bicycle lanes located on Willow Street, ¼ mile north of the library site, Sultana Street, located ¾ miles south of the site, Third Avenue, ¼ mile east of the site, and Ninth Avenue, located ¼ mile west of the site. No designated bike paths currently exist on the site, but the City's non-motorized trail system has recently been adopted and the site is included on the revised trail plan that incorporates bicycle lanes. North of the site, approximately 900 feet, are the Three Palms Apartments, a senior housing project of 113 units, completed in 2001. The same Developer is proposing a second project of 160 units, for seniors, that was approved by the City of Hesperia in May 2002. The City was awarded a state HOME Grant (February 2003) to facilitate construction of this new senior housing project (Villages at Hesperia). Groundbreaking is expected in late 2003. Also, north of the new library site, approximately ½ mile, are Joshua and Siegrist schools. The Hesperia Junior High is approximately 4000 feet from the site.

It is envisioned that the library grounds and surrounding properties will incorporate a bicycle/pedestrian trail system to facilitate safe access to the library and separate motorized and pedestrian traffic.

Automobile Access

Describe the site's accessibility by automobile for residents of the library service area. Take into consideration traffic, traffic systems, and availability of curb cuts.

The site is centrally located on Seventh Avenue, a secondary arterial road proposed to have four through lanes and a turning lane when ultimately developed. The site is just north of Main Street, a major arterial road, and the City's primary east-west thoroughfare. Main Street is designed ultimately for six lanes although currently, only four lanes with turn lanes exist. Seventh and Ninth Avenues are signalized to regulate traffic flow and protect pedestrian traffic that passes by the site en route to the local schools located just north of the site. Main Street is the primary crossing point for Hesperian's traveling east and west. There are more than 35,000 vehicles on Main Street daily just south of the project site. The traffic analysis prepared as part of the CEQA and local entitlement process determined that traffic circulation in proximity to the library site was acceptable.

There are no limitations that would preclude complete development of the site. The City's circulation element dictates street development patterns and would be the governing document for the site and its environs. Appropriate development standards would be imposed to ensure safe automobile and pedestrian ingress and egress to the site. The proposed library site has received site plan approval. Curb cuts were integrated into the library's site plan and have also been approved by the City and Planning Commission.

Proximity to Major Thoroughfares

List the major arterial routes in the library service area with the most recent traffic counts (number of vehicles per day):

	<u>Street Name</u>	<u>Number of Blocks from Site</u>	<u>Traffic Count</u>	<u>Count Date</u>
1. >	Main Street	3	35,764	03/04/03
2. >	Seventh Avenue (at site)	5	8,291	03/04/03
3. >				
4. >				

Library Automobile Parking

1. Number of library parking spaces available off street, on library site..... > 94 spaces
2. Number of library parking spaces available off street, off library site..... > spaces
(within 500 feet of front door)
3. Number of parking spaces available on street..... > 30 spaces
(within 500 feet of front door)
4. Total Number of Spaces Available for Library Parking..... > 124 spaces

Zoning Requirements

5. Number of on-site library parking spaces required by local zoning..... > 80 spaces
6. Was a zoning variance or waiver obtained for the project for parking?..... > Yes ☐ No ☒
7. If so, by how many spaces were the parking requirements reduced?..... > 0 spaces
8. Provide number of square feet per parking space as required by local zoning..... > 153 SF
9. If no local zoning requirement, provide the average number of square feet per parking space used in the project calculations..... > 0 SF

Automobile Parking to Building Square Footage Ratio

10. Calculate:
$$\frac{\text{\# of Square Feet of Parking}}{\text{\# of Square Feet of Building}} = \frac{40,996 \text{ SF}}{20,000 \text{ SF}} = 2.05 \text{ SF of Parking / 1 SF of Building}$$

Example:
$$\frac{\text{\# of Square Feet of Parking}}{\text{\# of Square Feet of Building}} = \frac{15,000 \text{ SF}}{10,000 \text{ SF}} = 1.50 \text{ SF of Parking / 1 SF of Building}$$

Library Bicycle Parking

11. Total Number of Spaces Available for on-site Library Bicycle Parking..... > 16 spaces

Parking Rationale

Describe the rationale behind the amount of parking that will be available for the project, including: (1) the location of the automobile parking (on-site or off-site), both within and beyond 500 feet of the library entrance; (2) local zoning requirements; (3) the availability of public transportation; (4) bicycle parking and bicycle and pedestrian paths; and (5) any other considerations impacting automobile parking requirements including, but not limited to, parking partnerships with shared use agreements.

Adequate well-illuminated on-site surface parking, conveniently located near the library's entrance, will be dedicated to library use, in order to easily and safely accommodate both staff and customers during all service hours. The parking for this site is designed to completely serve the library's needs but also work with the proposed Government Center facility next door and its parking lot. The site configuration will allow parking on either site with access to either building (1). Each parking lot will have the parking spaces required by the zoning code (2), or more. In this case of the new Hesperia Branch Library, 80 spaces are required and 94 are provided. The proposed Government Center will require 225 parking spaces, and 226 are provided on the approved site plan. Thirty on-street parking spaces will be available in front of the combined site, however, it is unlikely they will be used frequently as the building location makes on site parking more accessible to the building. Phase I of the library will be approximately 20,000 square feet and the parking lot will also be phased with at least 94 of the parking spaces constructed during Phase I. The off-site parking (street) will be developed as the curb, gutter, and sidewalk are installed on the library site concurrent with construction of the new library. The second phase of the library will result in additional parking resources.

Public transportation (Route 44) runs next to the property and a bus turnout will be provided (3). Bicycle racks will be provided to accommodate 16 bicycles which will be placed near the building entrances. It is envisioned that the library grounds and surrounding properties will incorporate a bicycle/pedestrian trail system to facilitate safe access to the library and separate motorized and pedestrian traffic and be linked to nearby schools and surrounding residential areas and senior housing. A central courtyard is being planned to the west of the proposed library and will incorporate landscaping and design features that encourage pedestrian rather than vehicle access (4). It can be accessed for overflow parking during peak parking demands or special events (5). Other important considerations have shaped the parking rationale, including projected pedestrian routes from the parking lot to the building, access for emergency vehicles, the number of VVTA bus stops located near the proposed library, and the accessibility of this site for persons with disabilities. Additional bicycle parking can be added if warranted.

Visibility

Describe how visible and prominent the public library building will be within the library service area.

The Library will face on Seventh Avenue one block north of Main Street and will provide a landscaped entry and "first impression" of the new Government Center. The ordered landscape at the perimeter and the pronouncement of "entry" for residents coming in from Seventh Avenue makes a statement about the importance of the new library as the "heart" of the new Civic Center.

Significant thought and innovation was encompassed in the proposed design of the new library. The library's design will capture the natural northern light through the largest exposure. The building's elevations match the peaks of the towering San Gabriel Mountain Range to the west and provide a sense of uniqueness. The sloping rooflines and generous use of glass are aesthetically pleasing and inviting.

The fundraising thermometer now in front of the Hesperia City Hall has chronicled more than \$500,000 in donations to the Hesperia Library to date. The sign will ultimately be transferred to the new library site.

Community Context & Planning

Describe the proximity of the proposed site to other facilities and areas of the community, and how that proximity enhances the use of the library by the residents in the library service area. Describe the appropriateness of the proposed site including whether the proposed library project will contribute to the establishment, redevelopment, or revitalization of a community or downtown core, business district, or neighborhood. Describe how the proposed library is connected to other uses, including public use facilities, by a full range of transportation and pedestrian options.

The new library site is located near the geographic and population center of the community. It is also planned as the centerpiece of a new downtown Civic Center core that will include a new Government Center/City Hall immediately adjacent to the library. Directly across Seventh Avenue is a large single-family residential neighborhood and nearby are two senior citizen centers totaling 273 units. Located within one mile of the site are four public schools, two elementary, one middle school and one high school, plus a private school. Pedestrian, bicycle, automobile and public transit all easily access the library's central location. In addition, three other public buildings are located within 600 feet of the new library site. They include Hesperia's current City Hall (20,300 square feet), the San Bernardino County Department of Public and Social Services building (32,000 square feet), and the just completed County Department of Jobs and Employment Services building (17,000 square feet).

Nearby, in close proximity are retail and commercial establishments totaling approximately 200,000 square feet and including several sit down restaurants and three fast food outlets. The City controls the parcels surrounding the library site and envisions complementary government, public and commercial office space, a park, as well as retail and outdoor kiosks to round out the revitalized downtown Civic Center core surrounding the library and Government Center. The site and surrounding area lie within the Hesperia Community Redevelopment Agency's (HCRA) Project Area No. 1, and this effort is the first step in an aggressive, long-term downtown revitalization effort.

Site Selection Process

Describe the site selection process including community and planning department involvement, consultant assistance, as well as any other pertinent activities associated with determining the best site for the library project.

Possible sites were evaluated in terms of size, configuration, topography, soils, all forms of accessibility, availability, capacity, cost to extend utilities, nearby amenities/services, and compatibility with adjacent land uses. Additionally, two criteria enjoyed higher weighting: proximity to existing school facilities (with consideration to projected growth trends), and concentricity of the population.

The City; its Planning Department, Library Construction Advisory Committee, consulting teams (Griffin Structures, Inc., LPA Architects), met and analyzed the selected viable sites using the screening criteria. The Library Needs Assessment was integrated into the site selection efforts to match the needs of library users with the ultimate location. The focus groups (part of the Needs Assessment) were vital in the site selection process. The City commissioned a telephone Library Survey, to ascertain the opinion of the residents and library users relative to the location of the library. The survey respondents overwhelmingly expressed support (78.8%) of the convenience of a centrally located library.

Through an intensified analysis of the two sites the final site selection criterion for the best site was based on: the concentricity of population, and proximity to current and projected educational facilities. It was the consensus of all involved that the proposed site best met the immediate and long-term needs of residents and library users and the community as a whole.

Site Selection Summary

Describe why the proposed site was selected and why it is the best available location for the proposed public library project. If there are problems with the proposed site, are there mitigating circumstances that lessen the negative impact of the problem or problems? Describe any proposed design solutions that may moderate the site's drawbacks.

Hesperia is a young (incorporated in 1988), expansive City of some 70 square miles, with a relative low population density of approximately 903 persons per square mile. Because of the historical linear development patterns along the Interstate and major thoroughfares, no traditional core municipal nucleus evolved within the City. Having been under the control of San Bernardino County since its inception, there was little attention paid to master planning Hesperia's orderly growth. Most developments were sited on pure economic (price) considerations alone. Over-parcelization created lots that are nearly undevelopable without assemblage. These issues made choosing a library site that much more challenging.

Locational criteria were developed to pinpoint the general site search boundaries within the City. Although pricing was of interest, it was not the determining factor in the ultimate siting decision. Candidate sites were to be evaluated in terms of size and configuration, land topography and soils, access (automobile, public transit, handicap, and pedestrian), availability, capacity, and cost to extend utilities, expansion capabilities, conformity with existing public policy, availability of nearby amenities/services, and compatibility with surrounding land uses. In addition to the aforementioned criteria, two criteria enjoyed higher weighting: proximity to existing school facilities, and the concentricity of the population and projected growth trends of educational facilities.

The next phase consisted of refining the City into sub-markets, and ultimately drilling down into specific sites within the sub-markets that could accommodate the new Library. This screening process enabled the City to effectively shrink the number of potential sites to a manageable number. The relative low population density within the City did not tend to influence the decision making process. The finalist sub-markets were chosen based upon the top site selection criteria: concentricity of population, and proximity to current and projected educational facilities. These two sub markets were labeled "core" and "west." Once the sub-market areas were defined, the City and its Library Construction Advisory Committee, with the assistance of its consulting team [fee developer (Griffin Structures, Inc.), and architect (LPA Architects)], analyzed the viable sites within the sub-markets that had been selected using the screening criteria, plus input from the City's Planning Department.

Having further refined the site selection process, the City met with the Superintendent of the Hesperia Unified School District (HUSD). Because both sub markets had existing and contemplated K-12 educational facilities, the City felt that input from HUSD was integral to a sound site due diligence process. Based upon the input of this important library stakeholder, the City's site selection team, its consultants, the community, and library users, it was the consensus that two sites would be pursued further, one in each sub market. The City then obtained right-of-entry on both sites and intensified its due diligence relative to the siting criteria. The culmination of the intensive site search was the purchase of a new library site that is included in this grant proposal (on Seventh Avenue, north of Main Street). The chosen site is in the "core" sub market, an area that is enjoying new development including two county buildings, new multi-family housing units, and is poised for future growth as the new Library creates development synergy, i.e. other government-center uses, performing arts and senior centers, and/or supporting retail. Furthermore, the site is vacant not requiring any demolition or remediation. The "west" site was not chosen because, in comparison, it was further from existing and proposed schools, and the majority of the population. The City believes that the chosen library site provides an opportunity to create a prominent community nucleus that has eluded Hesperia in the past. The City of Hesperia believes that the success of our new Library is predicated on its construction at an optimal location that is easily accessible to the community. No development constraints exist on the site that would accommodate special mitigation efforts.

Site Description

Size

The total square footage of the library site should equal the square footage shown in 1 through 8 below:

All Projects (Except Multipurpose Buildings)

		<u>Square Footage</u>
1. Proposed Library Building Footprint ¹	>	20,000 SF
2. Proposed Library Surface Parking Lot	>	40,996 SF
3. Proposed Library Parking Structure Footprint ¹	>	0 SF
4. Future Library Building Expansion Footprint ¹	>	20,000 SF
5. Future Library Parking Expansion	>	31,855 SF
6. Required Local Zoning Set-Backs	>	19,653 SF
7. Desired Aesthetic Set-Backs & Amenities	>	34,832 SF
8. Miscellaneous & Unusable Space	>	6,902 SF
9. Total Square Footage of Library Project Site	>	174,238 SF
10. Proposed Under-Building Parking	>	0 SF

¹ "Footprint" means the square footage of surface area of the site that a building or structure occupies. For example, a single story 10,000 square foot building would have a 10,000 square foot footprint, but a two-story 10,000 square foot building with 5,000 square feet on each level would have a footprint of 5,000 square feet.

Multipurpose Building Projects Only

		<u>A</u> Library ² Dedicated SQ FT	<u>B</u> Library Portion of Common SQ FT	<u>C</u> Other ³ Common SQ FT	<u>D</u> Other ³ Dedicated SQ FT
1. Proposed Building	>				
2. Proposed Surface Parking Lot	>				
3. Proposed Parking Structure	>				
4. Future Building Expansion	>				
5. Future Parking Expansion	>				
6. Required Local Zoning Set-Backs	>				
7. Desired Aesthetic Set-Backs & Amenities	>				
8. Miscellaneous & Unusable Space	>				
9. Total Square Footage of Multipurpose Project Site	>				
10. Proposed Under-Building Parking	>				

² Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

³ "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Zoning

Classification

1. What is the current zoning classification of the site? > Multiple Family Residential

2. Will the site have to be rezoned to build the project?

Yes ☐ No ☒

Variance or Waiver

3. Will a zoning variance or waiver be needed to build the project?

Yes ☐ No ☒

4. If so, list the date the variance or waiver has been or will be granted: >

(Date)

Permits & Fees

Permit & Fees Identification

Provide a list of any site permits or fees that have been or will need to be obtained:

	<u>Permit or Fee</u>	<u>Cost of Permit or Fee</u>	<u>Date Obtained or will be Obtained</u>
5. >	<u>Site Planning</u>	<u>\$ 1,778</u>	<u>04/25/02</u>
6. >	<u>Building Permit (w/Fire)</u>	<u>\$ 34,790</u>	<u>02/01/05</u>
7. >	<u>Public Works (w/VVWRA)</u>	<u>\$ 42,498</u>	<u>02/01/05</u>
8. >	<u>Impact Fees (DIF, Schools)</u>	<u>\$ 38,800</u>	<u>02/01/05</u>

Drainage

9. Is the site in the 100-Year Flood Plain?

Yes ☐ No ☒

10. Do any watercourses that require control drain onto the site?

Yes ☐ No ☒

11. Do any watercourses that require control drain off the site?

Yes ☐ No ☒

12. Is the storm sewer system currently adequate to prevent localized flooding of the site?

Yes ☒ No ☐

Describe any necessary mitigation measures regarding drainage.

The proposed library site is generally level. There are no natural or man-made watercourses that drain onto the site that would require mitigation. The city's arid climate results in small amounts of annual rainfall. Strategically placed drainage channels and natural washes direct water towards to the Mojave River to the east of the city.

The City requires that new construction provide on-site control for the difference between the pre-developed and post-developed storm flows generated on site. The precise design is not yet determined, however this typically is handled through a combination of depressed parking areas, landscaped areas being designed to hold storm flows, and seepage pits. This requirement is to be shown on the grading plan and will be required to be installed prior to building occupancy.

California Environmental Quality Act (CEQA)

CEQA Litigation

Are there any unresolved legal actions pending against the project regarding CEQA compliance? If so, provide the case name, court number, and a brief explanation.

The Planning Commission conducted a public workshop on March 28, 2002 to review and comment on the Library proposal. Public comments were received from the public and the Commissioners and the Architect incorporated those ideas into the final design.

An Environmental Initial Study was prepared and circulated to the State Clearinghouse as well as interested and affected agencies on March 14, 2002. The 30-day review period ended on April 16, 2002. No public comments were received. A comment letter was received from the State Department of Fish and Game (DFG). The comments centered on the possibility of endangered or candidate species occurring on the site. The City's contract Biologist who conducted the site survey noted that there was no occupied habitat for any sensitive species. The initial study includes these findings. Overall, the initial study concludes that the project will not have a significant adverse impact on the environment. The DFG comments were incorporated into the conditions of approval and the mitigation monitoring program. A final site survey for the Burrowing Owl will be required prior to project construction.

The Planning Commission conducted a public hearing on April 25, 2002 to review the site plan, the initial study, and Negative Declaration. The Commission also reviewed the architecture, floor plan and exterior elevations. At the conclusion of the public hearing, the Commission voted to approve the site plan, adopt the Negative Declaration, and the mitigation monitoring program. On April 26, 2002 the Notice of Determination was filed with the Clerk of the Board of Supervisors of San Bernardino County. A conformed copy of this Notice is included with the application. No CEQA lawsuits were filed during the 30-day statute period and all CEQA documents and local entitlements remain valid and current.

Energy Conservation

Describe what measures (include building design, solar orientation, materials, mechanical systems, natural ambient lighting, etc.) are planned to reduce energy consumption and operating costs for the library.

The design for the Hesperia Library incorporates many sustainable elements in an effort to create an intelligent, responsible facility. The desire was to include sustainable elements that would not add considerably to the initial building costs, but would begin to create a general attitude about energy and sustainability to this desert community. Building orientation and configuration, equipment systems and design, materials, and natural lighting were evaluated in the context of energy efficiency and cost containment for the purpose of reducing annual operating costs of the proposed Hesperia Branch Library.

The proposed design is composed of a simple form that is then "accessorized" to mitigate the harsh environment. Careful orientation allows for north light to enter freely through the largest exposure, while east and west exposures are kept to a minimum or protected through a series of louver systems which also help to animate the simple facades. The north elevation allows for the most effective use of natural lighting in the stacks and reading areas. A large sloping South facing metal roof is clad in reflective galvanized metal to reflect the sun's rays while providing optimum orientation for photovoltaic panels. Lighting will be carefully analyzed, as it is the goal to incorporate a daylighting system which will automatically turn off the lights if enough natural light is present. An evaporative cooling system is being investigated for efficiency as well as the use of many recycled and recyclable materials throughout the design. Drought tolerant landscape will reflect the local environment and be watered with a reclaimed water system. As this building is the first phase of a future civic center complex, it is imperative that an example is established in an intelligent, sustainable design that will be incorporated within all future construction.

Historic Buildings

Historic Status

1. Was the existing building, if it is being renovated or expanded as part of the project, or any buildings on adjacent properties, built longer than 50 years ago?

Yes ☐ No ☒

Is the existing library building project, or any buildings on adjacent properties:

2. On the National Register of Historic Places?

Yes ☐ No ☒

3. A National Historic Landmark?

Yes ☐ No ☒

4. A National Monument?

Yes ☐ No ☒

5. On County or Municipal Historic Designation list?

Yes ☐ No ☒

6. On the California Register of Historical Resources list?

Yes ☐ No ☒

7. A California Historical Landmark?

Yes ☐ No ☒

8. A State Point of Historical Interest?

Yes ☐ No ☒

Federal Compliance

9. Will this project utilize Federal funds or require a permit or license from a Federal Agency?

Yes ☒ No ☐

10. If yes, has the review process required by section 106 of the National Historic Preservation Act been completed?

Yes ☐ No ☒

If not, please explain.

The project could utilize federal funding, however; a special permit or license is not needed. Environmental clearances were accomplished through the CEQA process. There is no existing building involved to trigger section 106 of the National Historic Preservation Act.

A cultural resource assesement of the site and its surroundings was conducted by Archaeological Associates in March 2002. The results of the field study were negative.

The San Bernardino County Museums Archaeological Information Center also conducted a records search and determined that no prehistoric or historic sites have been recorded on or within the proposed library site boundaries. The search entailed a review of all previously recorded sites on, or within a one-mile radius of the project area (library site). Additionally, the National Register of Historic Places (NRHP), California Historical Landmarks (CHL), California Points of Historical Interest (CPHI), and the California State Historic Resources Inventory (HRI) databases were reviewed for the purpose of identifying any historic property or sites in the project area. Based upon the lack of cultural resources, no additional research is recommended or warranted.

State Historic Preservation Office (SHPO)

1. Has the State Historic Preservation Office been contacted regarding the project?

Yes ☒ No ☐

If yes, summarize any comments received from SHPO. Does the project meet the Secretary of the Interior's Standards for the Treatment of Historic Properties? Please explain.

Yes, as a component of the City's Environmental Impact Documentation (EID) process, the State Historic Preservation Office (SHPO) was provided a copy of the Initial Study for the project. No comments were received from SHPO during the 30-day public comment period.

Local Historic Preservation Ordinance

2. Is there a local historic preservation ordinance that applies to the proposed project site or any adjacent properties?

Yes ☐ No ☒

If yes, briefly specify any applicable requirements or restrictions, such as height limits, etc. Further, describe any ways that the proposed project's conceptual design plans are not substantially in compliance with the local historic preservation ordinance.

Geotechnical Report

Identify and summarize any special geologic conditions, including, but not limited to, compressible and expansive soils, tunnels and mine shafts, unstable slopes, active seismic zones, excessive ground water and areas prone to liquefaction. Indicate if these conditions will prevent the use or significantly increase the cost of developing the site for a public library building.

Based upon a site review, public records, and historical knowledge, there are no tunnels, mine shafts, or unstable slopes that will affect the development of the site for a public library. Field investigations and test data, combined with engineering analysis, indicate that the on-site natural soils are considered to have good strength and low to moderate compressibility under dry conditions. From a foundation standpoint, the on-site natural soils are generally considered competent bearing materials when moderately dry. This would be due to the amounts of clay and caliche present in the subsurface soil. This carbonate cementation is soluble when in contact with water. The typical characteristic of this carbonate cementation is hydro-collapsible. This characteristic is also indicated per the consolidation tests conducted on relatively undisturbed soil samples obtained. Although the site is in a seismic Zone 4, the closest fault is 8.5 kilometers away and is not a unusual impact to the lateral design of the building.

The solids encountered consist of fine sands with silts, medium to course poorly graded sand with caliche having percent fines of 14.6 to 32.6. Due to the possibility of these soils to be cemented, combined with a high amount of fines, special provisions in design and construction should be considered to reduce their shrink-swell effects on foundation, floor slabs and pavements. It is in the opinion of the Geotechnical Engineer that the proposed 20,000 square foot single story building (including the future expansion of 20,000 square feet) is feasible, provided the recommendation in the report is implemented.

Recommendation:

Over-excavation and re-compaction of the existing fill soils and upper soils for foundation support. The foundation design must have a minimum width and depth; footings may be designed for a maximum safe soil bearing pressure of 1,500 pounds per square foot for dead plus live loads for depth of one foot below grade. To provide adequate support for the slabs on grade the sub-grade should bear a minimum of 24 inches of compacted soil. The recommendation of a soil bearing pressure of 1,500 psf is extremely low. There is approximately a \$2.00 per square foot premium to the project attributable to this site condition. The Uniform Building Code allows this value to be used without a soils report. This is a common condition that does not significantly increase the cost of developing the site.

Demolition

Describe any necessary demolition of structures and the associated costs involved with the site.

(If no demolition, indicate by "N/A")

<u>Structure(s) to be Demolished</u>	<u>Demolition Cost Estimate</u>
1. > N/A	\$
2. > N/A	\$
3. > N/A	\$
4. > N/A	\$
5. > N/A	\$
6. > N/A	\$
Total Demolition:	> \$

Utilities

Describe availability of utilities and associated costs if any utilities are not currently located within 100 feet of a property line of the site.

<u>Utility</u>	<u>Availability</u>	<u>Cost to bring Service to Site (Ineligible)</u>
1. Electricity	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
2. Fiber Optic Cable	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
3. Telephone	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
4. Gas	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
5. Cable TV	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
6. Storm Sewer	Yes <input type="radio"/> No <input checked="" type="radio"/>	> \$ _____
7. Sanitary Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
8. Water	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____

Site Development

(All off-site costs beyond 100 foot utility tie-ins are local ineligible expenses, but shall be identified and included in the budget estimate under ineligible site development costs.)

<u>Site Development Costs</u>	<u>Eligible</u>	<u>Ineligible</u>
1. Utilities.....	> \$ 124,049	\$ 0
2. Cut, Fill & Rough Grading.....	> \$ 87,216	\$ 0
3. Special Foundation Support (pilings, etc.).....	> \$ 0	\$ 0
4. Paving, curbs, gutters & sidewalks.....	> \$ 326,400	\$ 0
5. Retaining Walls.....	> \$ 0	\$ 0
6. Landscaping.....	> \$ 422,308	\$ 0
7. Signage.....	> \$ 8,505	\$ 0
8. Lighting.....	> \$ 68,250	\$ 0
9. Removal of underground tanks.....	> \$ 0	\$ 0
10. Removal of toxic materials.....	> \$ 0	\$ 0
11. Rock removal.....	> \$ 0	\$ 0
12. Traffic signals.....	> \$ 0	\$ 0
13. Other (Specify): _____	> \$ 0	\$ 0
14. Other (Specify): _____	> \$ 0	\$ 0
15. TOTAL SITE DEVELOPMENT COSTS:.....	> \$ 1,036,728	\$ _____

FINANCIAL INFORMATION

Normal Public Construction Costs in the Applicant's Area

For projects with new construction only (i.e., constructing a totally new library building or the expansion to an existing building)

Construction Cost Index Approach:

To justify the eligible projected construction cost estimate for new construction, applicants shall complete the following:

1) January 2002 current costs per square foot:

- A. For new facilities: \$202 /SF
 B. For square footage added to an existing building, i.e. "expansions": \$238 /SF

Multiply the appropriate County Locality adjustment Factor (2B) by the appropriate new cost per square foot figure (2C) (See section 20436 (c) (1) to obtain the "Locally Adjusted Construction Cost per Square Foot" figure (2D):

2A. County: > <u>San Bernardino</u>	County Locality	B. Adjustment Factor: > <u>1</u>	X	C. New Cost/SF: > <u>\$ 202</u> /SF	D. > <u>\$ 202</u> /SF
Name of Project County				(Select: 1A or 1B)	
[Example: Solano]		1.07	X	\$ 202 /SF =	\$ 216 /SF

3) A. Locally Adjusted Construction Cost Per Square Foot: > \$ 202 /SF
(Re-enter Line 2D)

The "Locally Adjusted Construction Cost per Square Foot" (3A) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of months (4A) times .002 (1/5%) to get an inflation factor (4B). Multiply the inflation factor (4B) times the "Locally adjusted Construction Cost per Square Foot" figure (4C) to get an "Additional Cost per Square Foot" figure (4D)

4) A. Number of Months: > <u>48</u>	Inflation Factor: > <u>.096</u>	X	C. Locally Adjusted Construction \$/SF: > <u>\$ 202</u> /SF	D. > <u>\$ 19</u> /SF
(1/5%)			(Re-enter 3A)	
[Example 14 X .002 =	.028	X	\$ 216 /SF =	\$ 6 /SF

Add the resulting "Additional Cost per Square Foot" figure (5A) to the "Locally Adjusted Construction Cost per Square Foot" figure (5B) to get the "Eligible Projected Construction Cost per Square Foot" figure (5C):

5) A. Additional Cost/SF: > <u>\$ 19</u> /SF	B. Locally Adjusted Construction \$/SF: > <u>\$ 202</u> /SF	C. Eligible Projected Construction \$/SF: > <u>\$ 221</u> /SF
(Re-enter 4D)	(Re-enter 4C)	
[Example \$ 6 /SF +	\$ 216 /SF =	\$ 222 /SF

The total "Eligible Projected Construction Cost" for the project is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (5C) by the total number of square feet of new construction:

6) The Eligible Projected Construction \$/SF:	>	<u>\$ 221</u> /SF
Multiplied By		(Re-enter 5C)
7) The Square Footage of New Construction:	>	<u>20,000</u> SF
Equals		
8) The Eligible Projected Construction Cost:	>	<u>\$ 4,420,000</u>

If the projected construction cost estimated by the project architect is lower than the figure in Line 8, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

9) Eligible Contingency: (10% of Line 8)	>	<u>\$ 442,000</u>
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Comparable Public Construction Approach:

As an alternate to the Construction Cost Index approach to estimating normal construction costs in the applicant's area, the applicant may employ a local public construction cost comparison approach to calculate the Eligible Projected Construction Cost figure. [See section 20436 (c) (3)]. List a minimum of three comparable public construction projects that have been bid within the applicant's County within three years of the Board's deadline for application.

Comparable public construction projects are public libraries, community colleges, post offices, museums, courthouses, city halls, auditoriums, convention centers, civic centers, senior citizens centers, public schools, and recreation centers.

The costs listed shall be for construction of the building only and exclusive of any site acquisition, demolition, development, utilities, or landscaping; surface and under building parking; works of art; shelving; furniture; built-in service desks, counters, workstations, or other casework; movable equipment; or architectural and engineering fees.

	Project	Date Bid	Construction Cost/SF	Example:
A. >	_____	_____	\$ _____ /SF	\$ 230 /SF
B. >	_____	_____	\$ _____ /SF	\$ 210 /SF
C. >	_____	_____	\$ _____ /SF	\$ 220 /SF
D. >	_____	_____	\$ _____ /SF	_____ /SF
E. TOTAL		>	\$ _____ /SF	\$ 660 /SF

10) Locally Determined Comparable Cost per Square Foot (\$/SF):

> \$ _____ /SF Divided by > _____ = > \$ _____ 0 /SF
 Re-enter Line E # of Projects Locally Determined Comparable Cost per Square Foot

[Example \$ 660 /SF Divided By 3 = \$ 220 /SF]

The "Locally Determined Comparable Cost per Square Foot" (10) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of Months (11A) times .002 (1/5%) to get an inflation factor (11B). Multiply the inflation factor (11B) times the "Locally Determined Comparable Cost per Square Foot" figure (11C) to get the "Additional Cost per Square Foot" figure (11D):

Number	Inflation	Locally Determined	
11) A. of Months: > _____ X .002 = _____ (1/5%)	B. Factor: > _____ X	C. Comparable \$/SF: > _____ 0 /SF = _____ (Re-enter 10)	D. > \$ _____ /SF
[Example 14 X .002 = .028 X		\$ 220 /SF =	\$ 6 /SF]

Adding the resulting "Additional Cost per Square Foot" figure (12A) to the "Locally Determined Construction Cost per Square Foot" figure (12B) gives the "Eligible Projected Construction Cost per Square Foot" figure (12C):

Additional	Locally Determined	Eligible Projected
12) A. Cost/SF: > \$ _____ /SF + _____ (Re-enter 11D)	B. Construction \$/SF: > _____ 0 /SF = _____ (Re-enter 11C)	C. Construction \$/SF: > \$ _____ /SF
[Example \$ 6 /SF +	\$ 220 /SF =	\$ 226 /SF]

The "Eligible Projected Construction Cost" is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (12C) times the square footage of new construction:

13) The Eligible Projected Construction \$/SF: > \$ _____ /SF
 Multiplied By (Re-enter 12C)
 14) The Square Footage of New Construction: > _____ SF
 Equals
 15) The Eligible Projected Construction Cost: > \$ _____

If the projected construction cost estimated by the project architect is lower than the figure in Line 15, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

16) Eligible Contingency: (10% of Line 15) > \$ _____

Library Project Budget (All projects except Multipurpose Projects)

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank provided.

		<u>Eligible</u>	<u>Ineligible</u>
1)	New Construction..... >	\$ 3,160,000	\$ 0
2)	Remodeling Construction..... >	\$ 0	\$ 0
3)	Contingency..... >	\$ 316,000	\$ 0
4)	Appraised Value of Building..... >	\$ 0	\$ 0
5)	Appraised Value of Land..... >	\$ 252,648	\$ 0
6)	Site Development..... >	\$ 1,036,728	\$ 0
7)	Site Demolition..... >	\$ 0	\$ 0
8)	Site Permits & Fees..... >	\$ 117,866	\$ 0
9)	Site Option to Purchase Agreement..... >	\$ 0	\$ 0
10)	Furnishings & Equipment Costs..... >	\$ 540,000	\$ 0
11)	Signage..... >	\$ 70,000	\$ 0
12)	Architectural & Engineering Costs..... >	\$ 543,959	\$ 0
13)	Construction Cost Estimator Fees..... >	\$ 25,000	\$ 0
14)	Interior Designer Fees..... >	\$ 87,169	\$ 0
15)	Geotechnical/Geohazard Reports..... >	\$ 10,000	\$ 0
16)	Hazardous Materials Consultant Fees..... >	\$ 0	\$ 0
17)	Energy Audit, Structural Engineering, Feasibility & ADA Studies..... >	\$ 0	\$ 0
18)	Library Consultant Fee..... >	\$ 98,600	\$ 0
19)	Construction Project Management..... >	\$ 240,000	\$ 0
20)	Other Professional Fees..... >	\$ 25,000	\$ 0
21)	Local Project Administration Costs..... >	\$ 0	\$ 0
22)	Works of Art..... >	\$ 0	\$ 23,000
23)	Relocation Costs & Moving Costs..... >	\$ 0	\$ 12,000
24)	Acquisition of Library Materials..... >	\$ 0	\$ 200,000
25)	Other (Specify): _____ >	\$ 0	\$ 0
26)	Other (Specify): _____ >	\$ 0	\$ 0
27)	Other (Specify): _____ >	\$ 0	\$ 0
28)	TOTAL PROJECT COSTS: >	\$ 6,522,970	\$ 235,000

Sources of Project Revenue (All projects except Multipurpose Projects)

29)	State Matching Funds (65% of Line 28 ¹ Eligible Costs).....	>	\$	4,239,931
30)	Local Matching Funds (Line 28 Eligible Costs minus Line 29).....	>	\$	2,283,040

*[Must also equal the total of Lines 31 - 35]***Sources of Local Matching Funds:**

31)	City.....	>	\$	2,283,040
32)	County.....	>	\$	
33)	Special District.....	>	\$	
34)	Private.....	>	\$	
35)	Other (Specify):	>	\$	
36)	Local Credits [Land ² and A&E Fees].....	>	\$	252,648
37)	Adjusted Local Match [Line 30 minus Line 36].....	>	\$	2,030,392
38)	Supplemental Local Funds [Same as Line 28 ineligible].....	>	\$	235,000
39)	TOTAL PROJECT INCOME: [Add Lines 29, 30, and 38].....	>	\$	6,757,970

¹ Up to a maximum of \$20,000,000² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]**Projected Library Operating Budget***(New Public Libraries, including Conversion Projects except Multipurpose Projects)*

EXPENDITURES		INITIAL START-UP EXPENSES	ANNUAL EXPENSES
1. Salaries/Benefits	>	\$ 50,000	\$ 395,409
2. Facilities Costs	>	\$ 10,000	\$ 100,000
Insurance			
Maintenance [Including Custodial, Trash, Landscaping, etc.]			
Security			
Utilities			
Other (Specify):			
3. Equipment & Supplies Costs	>	\$ 15,000	\$ 25,000
Equipment			
Supplies			
4. Materials	>	\$ 200,000	\$ 125,000
Books, AV, Magazines, & Newspapers			
Electronic Services & Subscriptions			
Other Formats			
5. Other Allocations (As applicable to the proposed project)	>	\$ 40,000	\$ 274,443
Administrative/Business Office			
Branch Operations			
Circulation Services			
Facilities & Capital Coordination			
Program Planning			
Technical Services			
Other (Specify):			
6. Miscellaneous (Other)	>	\$ 35,000	\$ 10,000
7. TOTAL EXPENDITURES:	>	\$ 350,000	\$ 929,852

Multipurpose Project Budget (With Library Project Budget) *(Multipurpose Projects Only)*

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank space provided.

Line Items:	A Library ¹ Dedicated Eligible	B Library Portion of Common Eligible	C Library Total Eligible	D Library Total Ineligible	E Other ² Total Ineligible
1. New Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
2. Remodeling Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3. Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4. Appraised Value of Building	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5. Appraised Value of Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
6. Site Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
7. Site Demolition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
8. Site Permits & Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9. Site Option Agreement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10. Furnishings & Equipment Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
11. Signage	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
12. Architectural & Engineering Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
13. Construction Cost Estimator Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
14. Interior Designer Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15. Geotechnical/Geohazard Reports	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
16. Hazardous Materials Consultant Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
17. Energy Audit, Structural, ADA, & Engineering Feasibility Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
18. Library Consultant Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
19. Construction/Project Management	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
20. Other Professional Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
21. Local Project Administration Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
22. Works of Art	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
23. Relocation Costs & Moving Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
24. Acquisition of Library Materials	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
25. Other (Specify): _____	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
26. Total Project Costs:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

¹ *Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).*

² *"Other" uses means any other space that does not provide for the delivery and support of public library direct services.*

Sources of Multipurpose Project Revenue (Multipurpose Projects Only)

27.	State Matching Funds (65% of Line 26 total eligible costs ¹).....	>	\$
28.	Local Matching Funds.....	>	\$

[Column C, Line 26 minus Line 27. Must also equal the total of Lines 29 -33.]

Sources of Local Matching Funds:

29.	City.....	>	\$
30.	County.....	>	\$
31.	Special District.....	>	\$
32.	Private.....	>	\$
33.	Other (Specify):	>	\$
34.	Local Credits [Land ² and A&E Fees].....	>	\$
35.	Adjusted Local Match (Line 28 minus Line 34).....	>	\$
36.	Supplemental Local Funds (Same as Line 26 Library (D) and Other (E) Total Ineligible).....	>	\$
37.	TOTAL PROJECT INCOME: (Add Lines 27, 28 and 36)	>	\$

¹ Up to a maximum of \$20,000,000

² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]

Projected Library Operating Budget (Multipurpose New Construction and Conversion Projects Only)

<u>EXPENDITURES</u>		<u>INITIAL START-UP EXPENSES</u>	<u>ANNUAL EXPENSES</u>
1. Salaries/Benefits	>	\$	\$
2. Facilities Costs	>	\$	\$
Insurance			
Maintenance [Including Custodial, Trash, Landscaping, etc.]			
Security			
Utilities			
Other (Specify):			
3. Equipment & Supplies Costs	>	\$	\$
Equipment			
Supplies			
4. Materials	>	\$	\$
Books, AV, Magazines, & Newspapers			
Electronic Services & Subscriptions			
Other Formats			
5. Other Allocations (As applicable to the proposed project)	>	\$	\$
Administrative/Business Office			
Branch Operations			
Circulation Services			
Facilities & Capital Coordination			
Program Planning			
Technical Services			
Other (Specify):			
6. Miscellaneous (Other)	>	\$	\$
7. TOTAL EXPENDITURES:	>	\$	\$

Financial Capacity (New Construction and Conversion Projects Only)

Applicants with new public library projects shall describe their financial capacity to open and maintain operation of the proposed library including anticipated revenue sources for library operations support.

The San Bernardino County Library (SBCL) is a Special District with a dedicated property tax base that operates under the governance of the San Bernardino County Board of Supervisors. The County of San Bernardino, which operated with a 2002-03 fiscal year budget of \$2.3 billion dollars, has supplemented the SBCL's budget through infrastructure support, and supplemental operating funds for the past four years. Property tax growth along with growth in other local revenues has resulted in an average increase in the SBCL's operational budget of 11.55 % during the past four years. The SBCL's annual operating budget has increased from \$7,739,972 in 1997/98 to \$11,964,840. The FY 2002-03 budget is approximately \$12,217,331. Start-up expenses for the new Hesperia Branch Library are expected to be approximately \$350,000. Annual operating expenses are projected at approximately \$929,852. The SBCL will provide its current collections for the service area to the new library. The proposed Hesperia Branch Library will account for approximately 5.7% of the SBCL's annual budget. Since County Library property tax revenues are projected to increase at a minimum of 5% per year and since the San Bernardino County Board of Supervisors has committed to operating the new Branch at a service level commensurate with other Libraries within the County Library System; the Library has the financial capacity to operate the Hesperia Branch Library. To underscore its commitment to the new Hesperia Branch Library, the City Council has expended over \$500,000 to develop the grant application (consultants, CEQA processing, and site acquisition). Furthermore, City staff has led local fundraising efforts that have generated over \$500,000 towards the local match. The City will provide the necessary funding to maintain the facility and its environs, and provide property management oversight with its personnel. Funding for annual operating expenses (above the County commitment) will be derived from existing and future City resources. The City will commit to providing any supplemental funds to maintain the library throughout the required term. The City is committed to letting contracts for final library design and other construction documents immediately upon a funding award to meet the project timetable below.

PROJECT TIMETABLE

Provide the timetable for the proposed project.

Show estimated dates of completion for future activities, as well as actual dates for activities already completed.

<u>ACTIVITY</u>		<u>DATE</u>
1. Planning and Land Use Permits Obtained (If Applicable)	>	04/25/02
2. Site Acquired (Obtain Possession by Purchase, Donation or Lease)	>	02/11/03
3. Schematic Plans Completion	>	01/01/04
4. Design Development Plans Completion	>	04/01/04
5. Working Drawings (90%) Completion	>	10/01/04
6. Construction Documents Completion	>	01/01/05
7. Project Advertised for Bids	>	03/01/05
8. Start of Construction	>	04/01/05
9. Estimated Mid-Point of Construction	>	10/01/05
10. Completion of Construction	>	04/01/06
11. Opening of Library Building to the Public	>	06/01/06
12. Final Fiscal & Program Compliance Review Completed	>	09/01/06

APPLICATION CERTIFICATION

SIGNATURES

The parties below attest to and certify the accuracy and truthfulness of the application for California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 funds. If the application is successful, the applicant agrees to execute the project on the basis of the application data provided herein including all supporting documents.

AUTHORIZED OFFICIAL OF THE APPLICANT JURISDICTION

Signature of Mayor, Chairperson of Board of Supervisors, or Head of District, authorized to make application for the local jurisdiction.

> _____ Signature	> _____ March 5, 2003 Date
> Dennis Nowicki Name (type)	> Mayor Title (type)

LIBRARY DIRECTOR OF THE OPERATING LIBRARY JURISDICTION

I hereby affirm that the library jurisdiction, for which I am the administrative agent, approves of the application and will operate the facility as a public library after its completion.

> _____ Signature	> _____ Date
> _____ Name (type)	> _____ Title (type)

- ***SUBMIT COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTS ACCORDING TO INSTRUCTIONS IN SECTION 20440***
- ***MAIL APPLICATION AND SUPPORTING DOCUMENTS TO:***

***Bond Act Fiscal Officer
Office of Library Construction
1029 J Street, Suite 400
Sacramento, CA 95814-2825***